

Business Agenda - LPC Members Only 1.45pm

515-1	Welcome and Apologies Mr Chumber, Mr Smith		
515-2	Declarations of Interest		15 mins
515-3	Minutes To approve the Open and Closed minutes of the meeting held on Wednesday 11 th March 2015		
515-4	Matters Arising		10 mins
515-5	Regulation <ul style="list-style-type: none"> a) Primary Care Support Services office closure by 30th June and outsourcing to a private company. b) Application from Chestnut Healthcare Ltd offering unforeseen benefits where the premises are not known best estimate – Anders Square, Perton, Wolverhampton c) No Significant Change relocation for Bestway Panacea Healthcare Ltd, 7 Devon Court, Bideford Way, to Langbourn Development, Longford Road 		20mins
515-6	Any Other Business		5 mins

Strategy Agenda – Members Only

515-7	Lead <ul style="list-style-type: none"> a) PSNC Health & Care Review b) General Election Campaign c) LPC Conference 4th November 2015 d) Responses to dispensing error consultation 		10 mins
515-8	Be Effective <ul style="list-style-type: none"> a) Correspondence & Communications b) Finance c) LPC Self-assessment & Strategy d) LPC Member Appraisals e) Joint LPC Meeting – North Midlands f) PSNC training – new dates 	App1 App3	20 mins

Strategy Agenda – Open 3.15pm

515-9	Talfryn Wolf – Carers Support Service and Buddy Scheme		20 imns
515-10	Maximise Opportunities <ul style="list-style-type: none"> a) Meetings Reports b) Flu service update c) Stafford alcohol service d) Common Ailments Service update 	App2	20 mins
515-11	Support Contractors & their Teams <ul style="list-style-type: none"> a) HLP Update b) CPPE Update c) CPAF and Fol d) Launch of Check34 e) Specials update 2015 - draft for consultation 		20 mins

515-12	Build relationships a) Commissioner Reports: i. NHS England Area Team; ii. CCGs; iii. Public Health b) HWB Letter to Pharmacies		15 mins
515-13	Any Other Business		5 mins

	Next Meeting Wednesday 10 th June 2015 in the Meeting Room of Burntwood Library, Sankeys Corner, Bridge Cross Rd, Burntwood WS7 2BX		
--	---	--	--

LPC Meeting – Wednesday 13th May 2015

Agenda items in **BOLD**

Appendix 1 - Communications Report

NHSE AT Communications

Received

- a) **11/03/2015 – Helen Whitehouse, Application from Chestnut Healthcare Ltd offering unforeseen benefits where the premises are not known best estimate – Anders Square, Perton, Wolverhampton**
- b) **20/03/2015 – Andy Pickard – Continuation of the Common Ailments Service**
- c) 20/03/2015 – Andy Pickard – Community Pharmacy Contractual Framework National Audit
- d) **07/04/2015 - Helen Whitehouse, Re: No significant change relocation for Bestway Panacea healthcare Ltd, 7 Devon Court, Bideford Way, Cannock, WS11 1NP to Langbourn Development, Longford Road, Cannock, WS11**
- e) **01/05/2015 - Jill Matthews, Primary Care Support Services Closure of offices and Procurement**

Sent

- a) **23/03/2015 - Ms Davies - Re: Sha/17920 – Instinct Pharma Ltd – application for inclusion in the pharmaceutical list offering to meet an identified future need at Aston Bank, Doxy, Stafford ST16 1HH**
- b) **30/03/2015 – Helen Whitehouse – Re: Excepted Application for Distance Selling Pharmacy from MSJ Healthcare at Unit 1, Kartar Farm, New Road, Swindon DY3 4PP.**
- c) **22/04/2015 – Helen Whitehouse - Re: Routine Application offering offering unforeseen benefits where the premises are not known best estimate - Anders Square, Perton, Wolverhampton WV6 7QH by Chestnut Healthcare Ltd**

PSNC Communications

Received

- a) 12/03/2015 – PSNC News: Important national audit update - new dates announced; Prescription charge increase; Repeat Dispensing resources
- b) 12/03/2015 - LPC News Alert: New dates for national audit announced
- c) 17/03/2015 - Price Concessions March 2015 (further update)
- d) 20/03/2015 - PSNC News: Audit countdown and resources; Prescription Charge Card; IG Toolkit deadline; Dispensing factsheets; NHS 111 should refer to pharmacy
- e) 20/03/2015 - LPC News: LPC Conference 2015; Feedback to the March PSNC meeting; upcoming events; LPC self-evaluation tool
- f) 23/03/2015 - Funding announcement: additional payment to pharmacies; plus April Drug Tariff changes
- g) 26/03/2015 – LPC News: New Services Spreadsheet resource; Feedback on EPS go-live report; Review your LPC's service listings; Collaborative working
- h) 27/03/2015 - March 2015 Price Concessions (Further Update)
- i) 30/03/2015 – LPC News Alert Reminder: Second clinical audit period starts next week
- j) 31/03/2015 - PSNC News: Charge Cards sent; Have you started the audit?; Exemptions explained; Drug Tariff updates; 2015/16 Flu Plan; PM Challenge Fund extended
- k) 31/03/2015 – PSNC News Alert Price Concessions March 2015 (final Update)

- l) 08/04/2015 - LPC News: Pension auto-enrolment guidance; Risk log template; Opportunity to pharmacy's healthy living role; Evaluation - what to consider
- m) 14/04/2015 - PSNC Pharmacy Alert: have you submitted your national audit results?; Utilise election campaigning; HSCIC wants your views; NHS England Business Plan**
- n) 15/04/2015 - April 2015 Price Concessions
- o) 16/04/2015 - April 2015 Price Concessions (Update)
- p) 17/04/2015 - LPC News: LPCs in the Spotlight; Extra training dates added; LPC input into May PSNC meeting; Guides for CCG and HWB engagement; Good LPC admin**
- q) 22/04/2015 - Price Concessions April 2015 (further update)
- r) 23/04/2015 - PSNC Announcement: new tool to help with prescription analysis; submitting results for emergency supply audit; Advice for some returned prescriptions
- s) 28/04/2015 – LPC News: LPCs in the Spotlight; Do you run your LPC's website?; HSJ Awards; Support for Declaration of Competence system; Translation services events
- t) 29/04/2015 – PSNC News: Price Concessions April 2015 (further update)
- u) 01/05/2015 – PSNC News: Deadline reminder: two days to submit audit results; advice on latest GPhC guidance; Check34 webinar launched; improve your consultation skills**
- v) 05/05/2015 - LPC News Alert: Contract monitoring and FoI requests**
- w) 07/05/2015 - LPC News: Statement on Minor Ailments Service discussions; Guidance on local service contracts; Request for HLP news
- x) 08/05/2015 – PSNC News: Price Concessions May 2015

Other Communications

Received

- a) 23/03/2015 – Matthew Thompson, Healthwatch Staffordshire – Special Mid-March Bulletin
- b) 02/04/2015 – Matthew Thompson - Healthwatch March Newsletter
- c) 20/04/2015 – Keele University reducing Unscheduled Care – Real-time Learning opportunity
- d) 28/04/2015 – Matthew Thompson - Healthwatch Member Annual Survey
- e) 01/05/2015 – General Pharmaceutical Council – Patient centred professionalism- we want to know your views
- f) 01/05/2015 – Matthew Thompson - Healthwatch April Newsletter
- g) 05/05/2015 – Matthew Thompson - Healthwatch Staffordshire Experience Exchange
- h) 05/05/2015 – Cllr Alan White and Dr Johnny McMahon, Co-Chairs of Health and Wellbeing Board – PNA Letter to Pharmacies**

10(a) Appendix 2 – Meeting Reports

Chief Operations Officer:

- a) 18/03/2015 - Meeting with MSD Women's Health
- b) 20/03/2015 - Meeting with SES&SPCCG
- c) 24/03/2015 – PSNC HR Update
- d) 28/04/2015 - Meeting re NHS Health Checks
- e) 29/4/2015 – Hospital refer to pharmacy
- f) 29/4/2015 – CD LIN Meeting

Service Development Officer:

- a) 13/03/2015 - LPN Pharmacy Steering Group
- b) 17/03/2015 - Alcohol Report on Pharmacy Service to Stafford Council
- c) 17/03/2015 - Prioritising Dementia SES & Seisdon CCG
- d) 17/04/2015 - APG
- e) 19/03/2015 & 26/03/2015 - NHS 111
- f) 06/05/2015 - Stafford & Cannock QIPP