

Business Agenda - LPC Members 1.30pm

916-1	Welcome and Apologies		1.30pm
916-2	Declarations of Interest		1.35pm
916-3	Minutes To approve the open and confidential minutes of the LPC meeting on Wednesday 13 th July and the minutes of the Annual General Meeting on 28 th September 2016		1.40pm
916-4	Matters Arising		1.45pm
916-5	Presentation: Lifeskills Resource Project – Helen Wood		2.00pm
916-6	Regulation a) Staffordshire PNA – Supplementary Statement September 2016 b) Change of ownership application for COO Bestway National from Bestway Panacea c) Exley Pharmacy – LPS Contract		2.25pm
916-7	Confidential		2.45pm
916-8	Any Other Business		2.50pm

Strategy Agenda – Members Only

916-9	Support for Establishment of a Provider Company	App1	3.00pm
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916-10	Lead a) Community Pharmacy in 2016/17 and beyond – update b) LPC Conference c) Regional Representative Election d) Group discussion on the Pharmacy forward view e) Pharmacy management of repeat medication requests Frequently Asked Questions f) Communications Working Group		3.20pm
916-11	Be Effective a) Correspondence & Communications b) Finance i. Approval of draft Annual Service Accounts 2015-16 ii. Business Accounts as at 31 st September 2016 c) Proposed auto enrolment pension scheme and employer contribution d) Approval of media contract going forward from 1 st November	App2 App4	3.40pm

Strategy Agenda – Open 4.00pm

916-12	Build relationships Commissioner Reports: a) NHS England North Midlands; b) CCGs; c) Staffordshire Public Health		4.00pm
916-13	Maximise Opportunities a) Meetings Reports b) Pharmacy First Services update c) National Flu Vaccination Service d) EHC & sexual health services update	App3	4.30pm

916-14	Support Contractors and their Teams a) CPPE Update b) Records Management Code of Practice for Health & Social Care 2016		4.40pm
916-15	Any Other Business Bike Ride in aid of Fight Bladder Cancer		4.55pm

	Next Meeting Wednesday 9th November 2016 in the Meeting Room of Burntwood Library, Sankeys Corner, Bridge Cross Rd, Burntwood WS7 2BX		
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LPC Meeting – Wednesday 12th October 2016

Agenda items in **BOLD**

Appendix 1 – Supporting documents for CHSL / Provider Company Discussion

- a) CHSL Provider Arm Proposal
- b) Proposed letter to contractors

Appendix 2 - Communications Report

NHSE North Midlands Communications

Received

- a) **26/08/2016 Jeanette Sims: Exley Pharmacy**
- b) **15/09/2016 Jeanette Sims: Exley Pharmacy - Extension of LPS Contract by a further 6 months.**

PSNC Communications

Received

- a) 15/07/2016 PSNC News: Jeremy Hunt remains Health Secretary | New PSNC podcast | Latest Briefings | New learning programmes | Upcoming events | Employers guidance on vaping
- b) 18/07/2016 PSNC News: July 2016 Price Concessions and NCSO
- c) 18/07/2016 PSNC News: July 2016 Price Concessions and NCSO
- d) 22/07/2016 PSNC News: LPC News: Campaign Update; New Pharmacy Minister; EPS Pilot
- e) 26/07/2016 PSNC News: June 2016 Price Concessions and NCSO (update)
- f) 26/07/2016 PSNC News: June 2016 Price Concessions and NCSO (further update)
- g) 27/07/2016 PSNC News: Remedial action sought over PCS | Practice Payment change | New pharmacy minister | NHS IT update | Flu vaccination training | Tributes to Kirit Patel
- h) 29/07/2016 William Goh, PSNC Returning Officer: Regional Representative Election - SOUTH STAFFORDSHIRE LPC
- i) 01/08/2016 PSNC News Alert: Flu Vaccination Advanced Service webinar
- j) 03/08/2016 PSNC News: Details of the national Flu Vaccination Service | Key Drug Tariff changes | CPAF: what happens next? | New care homes guide | Health & Care Review
- k) 04/08/2016 PSNC News: LPC News New Greater Manchester LPC; HLP self-assessment criteria; Call for help developing PNAs; Upcoming events
- l) 05/08/2016 PSNC News: LPC News Alert: Local SCR statistics now available
- m) 10/08/2016 PSNC News: Pharmacy flu vaccination success revealed | Drug Tariff print error | Have you gone live with SCR yet? | Health & Care Review
- n) 12/08/2016 PSNC News: August 2016 Price Concessions and NCSO
- o) 19/08/2016 PSNC News: CheckRx helps contractors use Px report | Funding grant applications open | Centralised recruitment scheme | Autumn e-courses | Child asthma campaign
- p) **19/08/2016 PSNC News: LPC News: Leadership support; LPCs arrange Flu Vaccination Service training; Vaccination data 2015/16; New SCR statistics; Provider company resources**
- q) 20/08/2016 PSNC Pricing Audit Centre: Bundle Error Report Account Summary February 2016
- r) **23/08/2016 PSNC News Alert: Flu vaccination service specification & PGD published**
- s) 24/08/2016 PSNC News: August 2016 Price Concessions and NCSO (update)
- t) **26/08/2016 PSNC News: Webinar now on-demand | Flu Vaccination Service updates | Managed repeats guidance | PHE campaign toolkits | NHS Health Check abstracts**
- u) 30/08/2016 PSNC News Alert: Community Pharmacy shares its Forward View

v) 30/08/2016 PSNC News: LPC News Alert Flu Vaccination Service press release template now available

w) 30/08/2016 PSNC News: PSNC News Alert Contractors now able to notify NHS England of intention to provide the Flu Vaccination Service

x) 02/09/2016 PSNC News: LPC News: Support for local events; Flu Vaccination Service presentation; LPC Conference survey; Leicestershire & Rutland LPC promotional video

y) 05/09/2016 PSNC News Alert: Minster confirms proposed funding cuts will not be implemented from October

z) 07/09/2016 PSNC News Alert: PwC report quantifies value of community pharmacy

aa) 13/09/2016 PSNC News: Preparing for Flu Vaccination Service | PSNC job vacancy | Submitting EPS tokens | Pharmacy's prevention role | CPPE courses | Pharmacy Show agenda

ab) 15/09/2016 PSNC News: LPC News: Response to Capita concerns; Hospital referral to pharmacy through PharmOutcomes; Upcoming LPC event

ac) 16/09/2016 PSNC News: PSNC News Alert: Register for SCR webinars

ad) 19/09/2016 PSNC News: September 2016 Price Concessions and NCSO

ae) 20/09/2016 PSNC News: LPC News Alert: Campaign update - party conference season and actions

af) 21/09/2016 PSNC News: LPC News Alert: Registration for the LPC Conference 2016

ag) 22/09/2016 PSNC News: September 2016 Price Concessions and NCSO (update)

ah) 23/09/2016 PSNC News: NHS England on Capita concerns | PSNC representative elections underway | September CPN now online | Levonorgestrel contraceptive interactions

ai) 26/09/2016 PSNC Pricing Audit Centre: Bundle Error Report Account Summary February 2016

aj) 29/09/2016 PSNC News: LPC News Alert: Sustainability and Transformation Plans webinar

ak) 30/09/2016 PSNC News: LPC News Alert: National provider company sets out plans and prospectus

Other Communications

Received

a) 21/07/2016 Public Policy Exchange: Preparing for the Impact of Brexit on the NHS: Challenges in Funding, Recruitment and Research

b) 03/08/2016 PharmOutcome Support Team: PharmOutcomes Masterclass Summer/Autumn 2016

c) **04/08/2016 F Azam, PCSE Enquiries: Change of ownership application for COO Bestway National from Bestway Panacea, 792 Uttoxeter Road, ST3 7AE.**

d) 08/08/2016 Alan Wright, HMRC: Corporation Tax – Accounting period 1st April 2014 to 31st March 2015 and 1st April 2015 to 31st March 2016

e) 15/08/2016 Nationwide: Business Instant Saver Interest rate will be reducing soon.

f) 15/08/2016 Amanda Milling: Impact of proposed changes to community pharmacies

g) 22/08/2016 Bond Payroll Service Buyout of payroll divisions from Bond International Software plc.

h) 22/09/2016 Amanda Milling MP Regarding proposed changes to community pharmacies

i) 26/09/2016 Divya Patel – Staffordshire PNA Supplementary Statement September 2016

j) 3/10/2016 HMRC – clarification on Corporation tax liability limited to interest received.

Sent

a) 22/08/2016 Mr Wright, HMRC - Seeking written confirmation that Corporation Tax will only be due on the bank interest received

b) 6/10/2016 Kieren Dorrington – Thank you for supporting Charity Bike Ride

c) 6/10/2016 Mark Jasper – Thank you for supporting Charity Bike Ride

10(a) Appendix 3 – Meeting Reports

Chief Operations Officer:

a) 04/08/2016 Carer Friendly Pharmacies

b) 07/09/2016 CD LIN Meeting

c) 13/09/2016 PHE Annual Conference

d) 22/09/2016 Anticoagulant Services workshop

e) 29/09/2016 Lloyds EHC Services in Staffordshire

e) 04/10/2016 Staffordshire Carers' Partnership

Service Development Officer

- a) 15/07/2016 LPN Steering Group
- b) 19/07/2016 & 17/08/2016 Pivotell Update
- c) 26/07/2016 Substance Misuse Funding Cuts – Staffordshire County Council
- d) 27/07/2016 Substance Misuse Funding Cuts – One Recovery Head Office
- e) 03/08/2016 MOG Meeting
- f) 03/08/2016 Meeting with MO leads
- g) 04/08/2016 East Staffs CCG Meeting
- h) 05/08/2016 Service Development Meeting
- i) 12/08/2016 LPN Board
- j) 12/08/2016 Pharmacy First Common Ailments Meeting
- k) 17/08/2016 Interface planning meeting
- l) 22/08/2016 Needle Exchange Services
- m) 23/08/2016 Anticoagulation Pathway
- n) 08/09/2016 MOG Meeting
- o) 09/09/2016 POD Meeting
- p) 03/10/2016 Sexual Health Services in Staffordshire

10(b) Appendix 4 – Finance

- a) Business Accounts - September
- b) Draft Service Accounts 2015-16