

Business Agenda - LPC Members 1.45pm

418-1	Welcome and Apologies		1.45pm
418-2	Meet and Greet – get to know your LPC colleagues		1.50pm
418-3	Election of Officers <ul style="list-style-type: none"> • Chair • Vice-Chair Note: Employed Officers are no longer subject to re-appointment, ie <ul style="list-style-type: none"> • Chief Officer • Service Development Officer • Treasurer 		2.20pm
418-4	Meetings & Sub Committees <ul style="list-style-type: none"> • Confirmation of Venue, Meeting dates etc • Approval of Proposed Sub-Committees • Membership of Sub-Committees 		2.30pm
418-5	Declarations of Interest		2.40pm
418-6	Minutes To approve the open minutes of the LPC meeting on Wednesday 14 th March 2018		2.45pm
418-7	Matters Arising		2.55pm
418-8	Regulation <ul style="list-style-type: none"> a) Application to Change of Core Opening Hours at Carlton Pharmacy b) Post Implementation Review of NHS 2013 Regulations c) Change of Supplementary hours – Dosthill Pharmacy d) Change of Core and Supplementary hours – Wheaton Aston Pharmacy 		3.00pm
418-9	Confidential		3.10pm
418-10	Any Other Business		3.15pm

Strategy Agenda – Members Only

418-11	Lead <ul style="list-style-type: none"> a) CHSL Provider Company Update <ul style="list-style-type: none"> • Appointment of Scrutiny & Oversight Committee Member and Deputy • Nomination of LPC Directors 		3.20pm
418-12	Be Effective <ul style="list-style-type: none"> a) Correspondence & Communications b) Finance <ul style="list-style-type: none"> i. Business Accounts as at 31st March 2018 ii. Service Accounts Quarter 4 	App1 App3	3.30pm

Strategy Agenda – Open 3.45pm

418-13	Maximise Opportunities <ul style="list-style-type: none"> a) Meetings Reports b) Flu Vaccination Service <ul style="list-style-type: none"> i. Final figures 2017-18 ii. Update on 2018-19 c) Pharmacy First Services <ul style="list-style-type: none"> i. New SLAs from 1st April ii. Extended Care Pilot 		3.45pm
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	d) Staffordshire Healthy Communities Service		
418-14	Support Contractors & their Teams a) HLP Update b) CPPE Update c) Patient Facing Website d) Health Literacy Training e) National rollout for EPS in urgent care settings f) Final guidance on prescribing of OTC medicines	App2	4.15pm
418-15	Build relationships a) Commissioner Reports: i. NHS England Area Team; ii. CCGs iii. Public Health		4.40pm
418-16	Any Other Business		4.55pm

	Next Meeting Wednesday 9th May 2018 at 1.45pm in Conference room at The Museum of Cannock Chase, Valley Road, Hednesford, Cannock.		
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LPC Meeting – Wednesday 11th April 2018

Agenda items in **BOLD**

Appendix 1 - Communications Report

NHSE North Midlands Communications

Received

a) 04/04/2018 – Denise Pidd – Change of Supplementary Hours, Dosthill Pharmacy

PSNC Communications

Received

- a) 17/013/2018 PSNC News: PSNC News Alert: Have you completed your annual clinical governance requirements?
- b) 19/03/2018 PSNC News: March edition of CPN magazine out now
- c) 21/03/2018 PSNC News: LPC News: Dates for your diary
- d) 22/03/2018 PSNC News: March 2018 Price Concessions/NCSO – 1st update
- e) 22/03/2018 PSNC News: GDPR compliance webinar | Prescription Charge Card | Quality Payments data | CPPE updates | Apply for healthcare awards
- f) 26/03/2018 PSNC News: March 2018 Price Concessions/NCSO – 2nd update
- g) 27/03/2018 PSNC News Alert: Interim Funding Arrangements for 2018/19
- h) 28/03/2018 PSNC News Alert: GDPR guidance for community pharmacies published
- i) 28/03/2018 PSNC News: March 2018 Price Concessions/NCSO – final update
- j) 29/03/2018 PSNC News: Don't forget to submit your flu vaccination claims!

Other Communications

Received

- a) 20/03/2018 PharmOutcomes Support Team: PharmOutcomes Upcoming MasterClass Dates 2018
- b) 22/03/2018 NHS SBS Client Communication: URGENT IMPORTANT INFORMATION: Fraud Alert – Please Read - Supplier Communication 004

10(a) Appendix 2 – Meeting Reports

Chief Operations Officer:

a) Mar- Apr 2018 Monthly Report

Service Development Officer

a) Mar – Apr 2018 Monthly Report

10(b) Appendix 3 – Finance

a) Business Accounts – March 2018